

SPRINGHEAD COMMUNITY PRIMARY SCHOOL
“Working together to achieve our best”

CHARGING AND REMISSIONS POLICY

Generally, no charge is made to any pupil for any normal school activity. All books and consumables including paper, exercise books, pencils, crayons, etc will be provided by the school. However, should a child damage, deface or lose a school-provided book or piece of equipment, parents may be asked for a contribution towards replacing the item. The amount asked for depends on the replacement value of the item.

Extra-Curricular Activities

Some out of school activities will incur a cost when outside agencies are brought in to deliver the activity e.g. football training with external coaches

There are some specific situations in school such as a sewing club where the pupils wish to gain ownership of their work to take home. In these circumstances pupils will be asked to make voluntary contributions, which in the main do not cover the cost of the materials.

Out of the ordinary School Activities

Parents are charged for the weeks spent by their child at outdoor centres. Families on free school meals may be able to receive a reduction in the charges.

Parents are asked for a contributions towards the cost of any school trips. The school fund may be used to reduce the cost of the trip. In most cases the trip cannot take place if there are insufficient contributions.

There are situations where pupils will be expected to pay the full costs of goods, where purchase is entirely voluntary. Photographs of pupils by the school photographer and the purchase of books, during the School Book Fair Week, for home use, are examples.

Activities outside the curriculum times, such as the care club, will be charged for.

Instrumental Tuition

Parents are asked to pay for individual or small group music tuition which is delivered in addition to the curriculum music. The cost is spread over a ten month period and we ask parents to pay either yearly or termly.

Loss or damage to equipment

Children do take school books home for homework (e.g. reading books). Where these are lost or damaged, parents will be asked to make a contribution towards the

replacement of the book. Where equipment is repeatedly lost at home, a child will not be allowed to take equipment home.

Remissions

The Local Governing Body delegates to the Headteacher the discretion to support parents who suffer financial hardship. The amounts to be paid by the school and the parents are at the discretion of the Headteacher and the circumstances made known.